

GENERAL ASSEMBLY 2017

The YWPDK General Assembly (GA) 2017 will be held on the **19th of May** following the DANVA yearly meeting in Aarhus. Come join us at the GA and participate for free in the Friday program of the DANVA yearly meeting. Read more [here!](#)

The overall purpose of the GA is for the YWPDK members to elect their new Country Chapter Steering Committee (CCSC), the regional representatives (RR), to approve the audited accounts from the previous year and to adopt the budget for the coming year. This year we have three seats on the CCSC open for election, including an alternate position, and all YWPDK members are invited to apply. As a member of the CCSC you will be in charge of maintaining and further developing the network. Learn more about being a CCSC member in [Appx. IV](#) below or ask us! This year we are also looking for Regional Representatives (RR) in Aarhus, Odense and Aalborg. The RRs work as a link between YWPDK and the local environment and are largely in charge of local activities. Learn more about being a RR in [Appx. V](#) below or ask us! If you are interested in a CCSC or RR seat, then send us a few lines with your motivation to info@ywp.dk no later than **May 7th**. The new CCSC and RR members will have a team building weekend the 15-16th of June. All members are invited to join the newly elected CCSC for dinner after the GA.

AGENDA FOR THE DAY:

09.00	DANVA yearly meeting
13.00	Lunch
14.00	Presentation of Water Vision 2025 , <i>Carl-Emil Larsen, Director at DANVA</i>
15.00	YWPDK General Assembly
16.00	Networking with beer and snacks
18.00	Dinner with the newly elected CCSC



GENERAL ASSEMBLY 2017

Agenda May 19th at 15.00-16.00

1. Approval of the agenda
2. Approval of minutes from last General Assembly (Appx. I)
3. Presentation of the annual report
4. Presentation of future visions
5. Presentation of the audited annual accounts and adoption of the budget for the coming year (Appx. II & Appx. III)
6. Election of Country Chapter Steering Committee (CCSC) members and alternate
7. Election of Regional Representatives (RR)
8. Election of auditor
9. Consideration of received proposals

All proposals to be considered at the GA are to be submitted to the current CCSC before May 7th to info@ywp.dk.

CONTACT:

You are always welcome to contact us at info@ywp.dk, if you have any questions.

• WE LOOK FORWARD TO SEEING YOU IN AARHUS •

REGISTRATION:

Sign up for the GA and the Friday program of the DANVA yearly meeting on our website ywp.dk. Registration closes Thursday May 12th.

VENUE:

The GA takes place in Aarhus at:

Musikhuset Aarhus
Thomas Jensens Allé 2
8000 Aarhus C



APPENDIX I

MINUTES FROM YWPDK GENERAL ASSEMBLY 2016

*Held: May 27th 2016 in Frederiksberg
Participants: 21 members present*

1. Approval of the agenda

- Agenda approved without comments

2. Approval of minutes from last General Assembly (Appx. I)

- Minutes approved without comments

3. Presentation of Annual report (Florian Wagner, Event Coordinator)

4. Presentation of future visions (Trine Munk, Chair)

5. Presentation of the audited annual accounts and adoption of the budget for the coming year

(Appx. II & Appx. III) (Søren Larsen, Aarhus Vand)

- Budget adopted without comments

6. Election of Country Chapter Steering Committee (CCSC) members and alternate

Name	Affiliation	Election
Trine Munk	Rambøll	Elected to CCSC
Nerea Uri	VCS	Not present
Jan-Michael Blum	DTU Environment	Elected to CCSC
Maj Møller Sørensen	Aarhus Vand	Elected to CCSC
Marco Sempreviva Lund	Freelance	Not elected
Malte Ahm	Aarhus Vand	Elected to CCSC

Florian Wagner and Niels Malmlose not on election.

Regional representatives: Kirsten Prismus (Orbicon) and Marco Sempreviva Lund (Freelance) elected for Copenhagen

7. Election of auditor

- Søren Larsen (Aarhus Vand) is reelected.

8. Consideration of received proposals

- No received proposals

APPENDIX II

AUDITED ACCOUNTS FOR 2016

Period 1. January 2016 to 31. December 2016

Posts	2016	2015	Budget 2016
Revenue			
Sponsorships	DKK 53.500	DKK 37.000	DKK 40.000
- Rambøll		- VandCenter Syd	
- Kamstrup		- Rambøll	
- COWI		- Kamstrup	
- IWA national committee		- COWI	
- Krüger		- IWA national committee	
- AVK			
- Leif Koch			
Conference fees	DKK 9.325	DKK 9.750	DKK 12.000
Total Revenue	DKK 62.825	DKK 46.750	DKK 52.000
Expenses			
Member activity	DKK 28.924,95	DKK 15.679,2	DKK 20.000
- YWPKD Conference			
- Bikeride			
- Jule Hygge			
- VandTek			
Administration	DKK 780,9	DKK 731,61	DKK 2.000
- Bank			
- Webpage			
CCSC international	DKK 3.312	DKK 20.370,68	DKK 10.000
IWA 2020	DKK 79		DKK 5.000
Total expenses	DKK 44.960,90	DKK 36.781,49	DKK 47.000
Result	DKK 17.864,10	DKK 9.968,51	DKK 5.000
Liabilities			
Equity, beginning of year	DKK 37309,56	DKK 27.341,05	
Result	DKK 17.864,10	DKK 9.968,51	
Equity, end of year	DKK 55.173,66	DKK 37.309,56	
Assets			
Bank deposit – end of year	DKK 54.049,91	DKK 37.309,56	
Receivables	DKK 1.123,75		
Total	DKK 55.173,66		

APPENDIX III

PROPOSED BUDGET 2017

Expenses

Member activity

- YWPKD Conference
- Bikeride
- Jule Hygge DKK 30.000
- Other

Administration

- Bank
- Webpage
- Student help DKK 6.500
- Etc.

CCSC International DKK 10.000

GA, meetings etc. DKK 15.000

IWA 2020 DKK 15.000

TOTAL EXPENSES DKK 76.500

Revenue

1. Sponsorships DKK 89.500

2. Conference fee DKK 22.500

TOTAL REVENUE DKK 112.000

Result * DKK 35.500

APPENDIX IV

CCSC MEMBERS

BEING A CCSC MEMBER

The overall vision and mission of YWPKD is guided by the Country Chapter Steering Committee (CCSC). The committee consists of 5 members and 1 alternate. Being a CCSC member means committing, engaging and contributing to the work of the committee in maintaining and further developing the network. All CCSC members are expected to put in the necessary hours for the network to run successfully, even in busy times. As CCSC member, you have to be (become) an IWA member, either individual or corporate, i.e. via your organization. It is also crucial that your employer/organization supports your commitment in YWPKD.

BECOMING A CCSC MEMBER

The CCSC members are elected at the YWPKD General Assembly (GA). At the constituting CCSC meeting following the GA, the new committee will divide the roles among them. The committee consists of the following profiles:

- **CHAIR**
In charge of the direct communication with IWA Denmark, IWA Headquarters and other YWP and IWA organizations. Participation in the Danish IWA national committee meetings.
- **SECRETARY**
In charge of CCSC meetings (gathering material, preparing pptx, sending out agendas, taking minutes, etc.)
- **TREASURER**
In charge of the sponsorship agreements, budgets, payments, etc.
- **COMMUNICATION OFFICER**
In charge of maintaining communication material and overall responsibility of the website, LinkedIn, etc., overview of conferences and deadlines for abstracts etc.
- **EVENT AND VOLUNTEER OFFICER**
In charge of overall organization of events and volunteers on national level. Direct contact person for regional representatives.

REPRESENTING YWPKD

As a CCSC member you will represent YWPKD at national and international events. It is important that you respect the values and visions of the network and become familiar with the challenges and opportunities in the water sector in general and within the network. Although the position as CCSC will offer new opportunities for you as individual, your main responsibility as YWPKD representative is to seek and develop opportunities for the network as a whole. Remember, you represent all our members and our primary mission as CCSC is to create opportunities for them!

You can read more about the CCSC and election procedures in the [YWPKD articles of association](#)

APPENDIX V

REGIONAL REPRESENTATIVES

YWPDK is looking for engaged members to become more involved in the organization and contribute to activate the network across Denmark. The goal is to have regional for each of the major cities in Denmark: Copenhagen, Aarhus, Aalborg, Odense and Esbjerg/Trekantsområdet.

ROLE

As a Regional Representative of YWPDK you will be the connection between the Country Chapter Steering Committee (CCSC) and the members in your area. YWPDK wants the network to be active in all areas of Denmark, and therefore we need you to keep the members in your area informed and proactive.

YWPDK also sees you as a communicator of information from your area to the CCSC. You will contribute in bringing the members' ideas, opinions, doubts or ambitions to the CCSC to help shape the organization and make it flexible and adaptive to the needs of our members.

Our expectation is that you as a minimum will be involved in arranging 2-3 regional events per year, with one of these being the annual YWPDK bike ride (see ywp.dk for information about last year's bike ride in Copenhagen). The expected workload will vary depending on the specific event.

RESPONSIBILITIES

- Work together with other active YWPDK members in your area
- Keep yourself informed of network updates
- Arrange local events in collaboration with the CCSC, and YWPDK volunteers
- Promote the participation of YWPDK in local activities
- Encourage the participation of members in your area
- Promote the participation of members in your area in YWPDK and IWA

WHAT'S IN IT FOR YOU?

- a strong network within the water sector across Denmark
- direct involvement in the overall planning of the YWPDK visions, missions and activities
- a chance to define the role of YWPDK in your region
- a platform to grow your leadership and organizing skills

Currently, most of our members are located in the Copenhagen area. We want to ensure that YWPDK is attractive for members all around Denmark - we need your help as our local anchor! If this sounds like a task for you, please send us a short motivation letter to volunteer@YWP.dk. We look forward to hearing from you!